



# SIGN PERMIT APPLICATION

city of *Wetaskiwin*

**Sign is located at (Address):** \_\_\_\_\_ **Plan:** \_\_\_\_\_ **Block:** \_\_\_\_\_ **Lot:** \_\_\_\_\_  
**Advertised Business:** \_\_\_\_\_ **Business License #:** \_\_\_\_\_

**Applicant Information:**  Sign Company  Advertised Business  Owner  Other  
**Name:** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Province:** \_\_\_\_\_  
**Postal Code:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Landowner(s) Information:**  Same As Applicant  
**Name(s):** \_\_\_\_\_ **Contact Person:** \_\_\_\_\_  
**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **Province:** \_\_\_\_\_  
**Postal Code:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**IF YOU ARE NOT THE REGISTERED PROPERTY OWNER, A LETTER OF PERMISSION FROM THE LANDOWNER IS REQUIRED**

**Sign To Be Erected By:**  Sign Company  Advertised Business  Landowner  
**Responsibility For Compliance:**  Sign Company  Advertised Business  Landowner  
**Sign Placement:**  On Site  Off Site  
**Sign:**  One Sided  Double Sided

**Type Of Sign (Check One):**  
 A-Board  Development Directional  Fence  Pole  
 Awning & Canopy  Developer Marketing  Flashing  Portable  
 Balloon  On Site Directional  Freestanding  Projecting  
 Banner  Electronic Message  Home Business  Reverse-T  
 Billboard  Event Directional  Neighbourhood Ident.  Roof  
 Construction Site  Fascia  Peddler  Wall  
 Other (Please Specify): \_\_\_\_\_

**Dimensions of Sign (As Applicable) PLEASE PROVIDE DIMENSIONS IN METRES:**  
**Length:** \_\_\_\_\_ **Width:** \_\_\_\_\_ **Thickness:** \_\_\_\_\_ **Area:** \_\_\_\_\_ **Height (Ground to Top of Sign):** \_\_\_\_\_

**Wording On Sign:** \_\_\_\_\_

**Placement of Sign (Site Specific): PLEASE PROVIDE SETBACKS IN METRES**  
**Setback From Front Property Line:** \_\_\_\_\_ **Setback From Driveway:** \_\_\_\_\_  
**Setback From Intersection:** \_\_\_\_\_ **Setback From Nearest Side Property:** \_\_\_\_\_  
**Setback From Other Signs & Type:** \_\_\_\_\_

**PLEASE INCLUDE PHOTO(S) OF SIGN & SITE PLAN WITH SETBACKS**

Sign Fees:	\$50.00	Portable Signs (90 Day Permit)	\$80.00	Discretionary Uses
	\$500.00	Billboards (Annual)	\$0.00	Non-Profit Organizations (30 Days)
	\$0.00	All Other Signs		

**Application Fee:** \_\_\_\_\_  
**Applicant Signature:** \_\_\_\_\_ **Application Date:** \_\_\_\_\_

**OFFICE USE ONLY:** City Hall | 4705-50 Street | PO Box 6210 | Wetaskiwin, AB T9A 2E9 | Phone: 780.361.4432 | Fax:

**Permit #:** \_\_\_\_\_ **Roll #:** \_\_\_\_\_  Permitted Use  
**Zoning:** \_\_\_\_\_ **Date Received:** \_\_\_\_\_  Discretionary Use

The personal information on this form is collected under the authority of Section 32(c) of the Alberta Freedom of Information and Protection of Privacy Act, Section 642 of the Municipal Government Act and/or Section 39 of the Safety Codes Act. The information will be used to process your application(s) and your name and address may be included on the reports that are available to the public. For information, contact Development Services at (780) 361-4432. Correspondence may be sent to: City of Wetaskiwin, Development Services, PO Box 6210, Wetaskiwin, AB, T9A 2E9.