



THE CITY WE SHARE.

PLANNING AND DEVELOPMENT

Fees and Charges Bylaw 2023-23 – Schedule “C”

	Description of Project	Permit Fees
1.	Development Permits – Residential	
i.	Single Dwelling, Manufactured Home,	\$215.00
ii.	Multi-family - Apartment, Duplex, Triplex, Fourplex, Townhome	\$215.00 (plus cost per unit)
iii.	Multi-family cost per unit	\$64.00
iv.	Accessory Building – carport, detached garage, gazebo, greenhouse, shed	\$81.00
v.	Accessory Use – deck, hot tub or pool, secondary suite, wheelchair ramp	\$81.00
vi.	Addition - residential	\$81.00
vii.	Secondary suite	\$81.00
viii.	Demolition	\$81.00
ix.	Home office	\$81.00
x.	Home-based Business – Minor	\$81.00 (plus notification fee)
xi.	Home-based Business – Major	\$161.00 (plus notification fee)
xii.	Notification fee for discretionary use	\$81.00
xiii.	Fence	no charge
2.	Occupancy, Damage, and Grading Deposit – Residential <i>Note: deposit is refunded upon receipt of the Building Permit Services Report</i>	
i.	Detached garage, home addition or renovation, basement development, secondary suites, or similar residential developments	\$269.00 (\$244.00 refundable portion)
ii.	New single dwelling, duplex, triplex, fourplex	\$2,685.00 (\$2,550.75 refundable portion)
iii.	New multi-family dwelling (apartments, fourplex, townhouse) with more than four units	\$3,759.00 (\$3,571.05 refundable portion)
3.	Development Permits – Non-residential	
i.	New construction, addition, renovation project value less than \$500,000.00 project value \$500,001.00 to \$1,000,000.00 project value \$1,000,001.00 or greater	Standard Fee + Project Value \$269.00 + \$0.11 per \$1,000.00 \$376.00 + \$0.11 per \$1,000.00 \$806.00 + \$0.11 per \$1,000.00
ii.	Fire Inspection Fee	10% of building permit fee
iii.	Cannabis Retail random selection process application development permit	\$537.00 \$5,370.00
iv.	Change in Use	\$161.00
i.	Intermodal Container < 6.1 m in length > 6.1 m in length and over	\$537.00 annually \$1,074.00 annually
v.	Demolition	\$81.00
5.	Occupancy, Damage, Grading Deposit – non-residential, addition, renovation <i>Note: deposit is refunded upon receipt of the Building Permit Services Report</i>	
i.	project value less than \$25,000.00	\$269.00 (\$244.00 refundable portion)
ii.	project value \$25,000 and \$1,000,000.00	\$2,685.00 (\$2,550.75 refundable portion)
iii.	project value \$1,000,000.00 and greater	\$10,740.00 (\$10,203.00 refundable portion)
4.	VARIANCE	
i.	Variance request	\$107.00 (plus notification fee)
ii.	Variance as built	\$322.00 (plus notification fee)



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5.	Sign Permits	
i.	On-site for licensed business or non-profit	no charge
ii.	Discretionary Use	\$86.00 + \$75.00 notification fee
iii.	90-day Portable Sign	\$54.00 per 90-day permit
iv.	30-day Portable Sign, Non-Profit	no charge
v.	Billboard	\$537.00 annually
6.	Subdivision	
i.	Application	\$537.00 + \$134.00 per lot
ii.	Time Extension	\$537.00
iii.	Endorsement (MR and PUL lots are exempt)	\$161.00 per lot
iv.	Condominium Unit Conversion	\$43.00 per lot
7.	Registered Instruments	
i.	Development Agreement – Single Stage	\$1,074.00
ii.	Development Agreement – Multi Stage	\$2,148.00
iii.	Development Agreement – Infill	\$859.00
iv.	Encroachment Agreement	\$215.00 + legal and or registration fees
8.	Subdivision and Development Appeal	
i.	Development Appeal	\$172.00
ii.	Subdivision Appeal	\$172.00
9.	Statutory Plan Application and Bylaw Amendment	
i.	Land Use Bylaw Amendment	\$1,772.00
ii.	Area Structure Plan application	\$2,578.00
10.	Compliance Certificate, File Search	
i.	Residential	\$107.00
ii.	Residential Rush	\$215.00
iii.	Non-Residential	\$215.00
iv.	Non-Residential Rush	\$430.00
v.	File Search per hour to nearest ¼ hour	\$107.00
iii.	Statutory Plan Amendment (ASP or MDP)	\$1,772.00
11.	Engineering Fees	
i.	Engineering Plan Review	\$54.00
ii.	Construction Completion Certificate (CCC) Inspection	\$537.00
iii.	Final Acceptance Certificate (FAC) Inspection	\$537.00
iv.	Access to City Property Permit (ACPP)	no charge
i.	Road closure assistance (includes signs, barricades, and placement)	\$269.00 per ACPP
v.	TRAVIS fee for overweight & over-dimensional loads	\$16.00